



Group Moraru sàrl - 6, rue Marguerite de Brabant  
L-1254 Luxembourg - Grand Duchy of Luxembourg

**Types of Positions Available:** The positions that we may have openings for are as follows:

1. **Group Leaders** (English, French and German native speakers)
2. **Counselors** (English, French and German native speakers)
3. **Activities Instructors** (English, French and German native speakers)
4. **Language Teachers** (English, French and German native speakers)

Successful candidates are matched with a position based on a number of factors such as: level of experience, personal qualifications and motivations. All the positions listed above imply being part of one or more of our activities.

**The Application Process:** We would love to hear from you if you meet the qualifications and are ready to undertake an important responsibility that involves learning and growing as you help others to do the same. **To learn more about our organization please check out our website at [www.languages.lu](http://www.languages.lu)**

We encourage you to submit your preferences, if you have any, along with your completed application form. We will do our best to accommodate your needs in as much as they match ours. Once your application is reviewed you may be contacted to arrange for a personal interview with the company director. Please make sure that all of the reference information that you supply us with is correct & up to date as we often check references prior to granting interviews.

**Please contact us if you need additional information to apply. We look forward to hearing from you soon!**

## STAFF APPLICATION FORM

### PART 1 - PERSONAL INFORMATION

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

E-mail: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

Street & Apt.

City

Postal Code

Permanent Phone #: \_\_\_\_\_ Cell#: \_\_\_\_\_

Temporary Address: \_\_\_\_\_

Street & Apt.

City

Postal Code

Temporary Phone #: \_\_\_\_\_ Until What Date?: \_\_\_\_\_

Birth Date: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

#### Education

Please provide information relative to your most recent academic status:

Undergraduate School Attended: \_\_\_\_\_ Year Completed: \_\_\_\_\_

Graduate School Attended: \_\_\_\_\_

Degree Earned or Year Completed: \_\_\_\_\_

Please specify / describe any additional training or certifications related to the position you are applying for.

\_\_\_\_\_  
\_\_\_\_\_

#### Language proficiency

Language	Mother tongue level	Fluent	Advanced knowledge	Basic knowledge
French				
German				
English				
Other(pls specify)				

## PART 2 - EXPERIENCE

Do you have any camp experience? If YES, please specify.

Camp: \_\_\_\_\_  
Year Worked: \_\_\_\_\_ Position: \_\_\_\_\_

Camp: \_\_\_\_\_  
Year Worked: \_\_\_\_\_ Position: \_\_\_\_\_

Camp: \_\_\_\_\_  
Year Worked: \_\_\_\_\_ Position: \_\_\_\_\_

Please feel free to include an additional sheet of paper outlining your responsibilities, and the age groups you have worked with.

### Employment (other than camp) History

Name : \_\_\_\_\_  
Dates Employed: \_\_\_\_\_ - \_\_\_\_\_  
Immediate Supervisor: \_\_\_\_\_ Tel. #: \_\_\_\_\_  
Position/Responsibilities: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

Name : \_\_\_\_\_  
Dates Employed: \_\_\_\_\_ - \_\_\_\_\_  
Immediate Supervisor: \_\_\_\_\_ Tel. #: \_\_\_\_\_  
Position/Responsibilities: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

Name : \_\_\_\_\_  
Dates Employed: \_\_\_\_\_ - \_\_\_\_\_  
Immediate Supervisor: \_\_\_\_\_ Tel. #: \_\_\_\_\_  
Position/Responsibilities: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

### PART 3 - POSITION & PROGRAM INTEREST

Please indicate to us your preferences for placement for the upcoming summer.

I would like to be considered for the position of (you may check more than one):

Group Leader: \_\_\_\_\_

Counselor: \_\_\_\_\_

Activities Instructor: \_\_\_\_\_

Language Teacher: \_\_\_\_\_

#### **Camp program skills**

Please rate your expertise from 1 (inexperienced) to 5 (highly experienced) and place an 'x' if you have ever been in charge of any of the following activities:

Language teaching

Cooperative group games

Team building activities

Leadership development

Logic/puzzles

Mystery games

Drawing/painting

Photography

Outdoor living skills

Dance

Music

Swimming/water sports

Evening animation and games

Science activities

Other activities (please list any activities which you think would be appropriate for our camps):

**Please Answer the Following Questions:**

How did you learn about Languages.lu and/or our summer programs?

Did you attend summer camps as child? Describe your experience at camp or other influential summer experiences.

When at camp, you deal with multicultural similarities and differences. Please prepare and briefly describe an activity group with this motto.

Please describe how would you give feedback to a group of campers in response to negative or positive behavior?

Please describe an activity or project that you would like to design and carry out with a group of students.

Write a brief biographical sketch, including specialized training in camping, and experience or training in other fields which might have a bearing on the position(s) for which you are applying. Indicate contributions you think you can make to camp. Attach a separate sheet if necessary.

What do you think a youngster can gain from a positive camp experience?

